

School Improvement Team Meeting

January 23, 2017
Media Center, NBMS

Meeting called by Tracy Kuykendall, Chairperson

Representatives:

- | | | |
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| <input checked="" type="checkbox"/> Samantha Sircey, Principal | <input type="checkbox"/> Heather Brookshire, AP | <input checked="" type="checkbox"/> Leslie Melikian, parent |
| <input type="checkbox"/> Allyson Sineath, parent | <input type="checkbox"/> Loretta Akins, EC | <input checked="" type="checkbox"/> Shelly Cloninger, Media |
| <input checked="" type="checkbox"/> Chris Cutshall, AIG | <input checked="" type="checkbox"/> Laura Mitchell, EXP | <input type="checkbox"/> Allison McDevitt, EXP |
| <input checked="" type="checkbox"/> Lee Metcalfe, C/SW | <input checked="" type="checkbox"/> Tracy Kuykendall, 8 th | <input checked="" type="checkbox"/> Elizabeth Thomas, 8 th |
| <input type="checkbox"/> Katharine Mitchell, 7 th | <input checked="" type="checkbox"/> Sheri Moss, 7 th | <input type="checkbox"/> Margie Burleson, CStaff |

Approval of Agenda

Approved: Laura Mitchell Second: Chris Cutshall

Review and Approval of Minutes December meeting minutes.

Bylaws and/or SIT Goal Review

Student Devices: School Wide Expectations

What expectations/rules would we want to put in place: steering committee, MTAC survey for faculty?

Some issues include: instant messenger, watching movies, music, etc.

MTAC is the perfect committee to address this issue. A rubric in the HAWK form would be great to add to the school wide expectations. Media Center specialist is working on a checklist for laptops.

Checklist for homeroom teachers to check everyone's laptop for the condition of their laptop. Mrs. Cloninger will be organizing a committee to have a meeting to create expectations and an expectation.

School Website: Ms. Brown spent the day on January 19th updating the website in preparation of the AdvancEd visit. Please let Ms. Brown know if you need any additional information added.

Teachers are responsible for updating their own webpage, club page, and/or athletic page and needs to be completed by March 1st. MTAC committee will be addressing issues with the website.

School Budget: How are we to designate funds for teachers and/or subject areas? First come, first serve or do we need guidelines? Rotation? Faculty input?

Money from the Budget Committee comes from Instructional Supply money and Enrichment money. Some departments/individuals may not be aware money is available.

Mrs. Cutshall voiced concerns about where the money is coming from and how they decide if their request is approved.

Science consumables can be reimbursed through PTO. Science has its own pot of Science money from the County office.

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The set of money we have each year changes and Mrs. Burleson has a set of guidelines for the how the money is spent. Budget committee to help the staff to see where the money is going and how to move forward. Budget Committee is meeting February 9th.

AdvancEd visit: Training for Advanced Ed: First two weeks of March. The whole staff needs to be trained, so we need to design training teams.

Cheat Sheet: We need to create a Cheat sheet for each of the positions in our school.

Self Assessment: We raised several rankings higher after Mrs. Sircey met with Mrs. Swanger. Mrs. Brookshire and Mrs. Sircey revamped and added data and information to submit again. February 26th is the deadline for the final submission for our Self Assessment.

Mrs. Cutshall and Mrs. Dietiker- Bus Drivers
Mrs. Thomas and Mrs. Kuykendall- Cafeteria
Mrs. Akins and Mrs. Brookshire- Teacher Assistants
Ms. Mitchell and Mrs. Moss-Custodians
Mrs. McDevitt and Ms. L. Mitchell-Teachers
Mr. Metcalfe and Mrs. Burleson- Office Staff/Counselors
Mrs. Sircey and Mrs. Melikian- Parents

Good News!

Paige Knox and Kylie King received Honorable Mention in Painting and Printmaking in the Regional Scholastic Art Awards Competition and will be honored in February at the Diana Wortham Theatre.

Mathcounts competition will be February 4th at TC Roberson High School. Last week, our students had a Mathcounts practice competition at the county office and several students placed in the top 20. Eight students placed in the top 20.

Band-The NBMS Band had 29 students make All-District, 8 were first chair and 14 are eligible for All-State. NBMS All County Honor Band students for 2016 had 34 students make the band, 8 were 1st chair. We had 4 students make the West Region Jazz this year and 1 who is eligible for All-State.

Committee Reports

PBIS-School wide event on February 10th; 8th grade during 5th block and 7th grade during 6th block. Instead of the events usually offered, we will have a hot chocolate and cookie social. A list of students who are eligible will be sent to homeroom teachers by February 3rd.

PTO-Chilly Challenge is gearing up, February 25th. Registration looks slow but usually picks up. Sponsorships is higher this year. Mix 96.5 is coming out for this event. All teachers at NBMS are expected to volunteer in some way to support the Chilly Challenge. PTO will have sign up times for teachers.

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Representative Reports/Concerns

Exploratory-Concerned that students are being pulled frequently out of exploratory classes. Students are getting behind in their classwork which is affecting their grades.

We have two full time therapists that serve the students of our school. Our therapists pull these students from exploratory classes. Many students meet with therapists two to three times a week.

Public Comment

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Next Meeting Date

February 13, 2017

Adjourn

Cutshall motioned to adjourn. L. Melikian second.